



## KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY

Board Meeting Agenda

February 12, 2026, at 1:00 p.m. ET

Via Teams / 500 Mero Street, Frankfort, KY 40601

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Building, Room 247 CE and via Teams on February 12, 2026, at 1:00 p.m. ET.

### MEMBERS' PRESENT

Jill Phelps, Chair  
Hugh Stroth  
Dr. Thomas Miller  
Sara Santo  
Andrea Brandon

### MEMBERS ABSENT

Scott DeBurger  
Lindsey Jones

### DEPARTMENT OF PROFESSIONAL LICENSING

Kristin Lawson, Commissioner  
Gabe Dent, Administrative Supervisor  
Miranda Guarnieri, Board Specialist Senior  
Jenna Wells, Administrative Specialist Senior

### LEGAL COUNSEL

Lilly Coiner, Board Counsel

### CALL TO ORDER

Jill Phelps, Board Chair, called the meeting to order at 1:01 p.m. ET.

### MINUTES

The meeting minutes from January 8, 2026, Board Meeting were reviewed. A motion was made by Thomas Miller to approve the minutes, and the motion was seconded by Andrea Brandon. The motion carried.

### FINANCIAL REPORT

The Board reviewed the January 2026 financial report.

### DPL REPORT

Commissioner Lawson asked the new KBLOT supervisor, Gabe Dent, to introduce himself.

### BOARD ATTORNEY'S REPORT

Board Counsel updated the telehealth regulation. A motion was made by Thomas Miller for Ms. Coiner to seek in-house approval and then file the regulation with the LRC. The motion was seconded by Sara Santo and the motion carried.

### COMPACT COMMISSION UPDATE

A motion was made by Hugh Stroth for the Board to reconsider the Compact fees based on



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investigative information. The motion was seconded by Thomas Miller and the motion carried.

### OLD BUSINESS

No old business was discussed.

### NEW BUSINESS

The Board reviewed the licensure report and had no questions or concerns. The number of licensees increased for this month's report.

### BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION

A motion was made by Thomas Miller to enter a closed session, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the applications and complaints at which information protected by KRS 61.810(k) may be discussed. The motion was seconded by Hugh Stroth and the motion carried. The Board entered closed session at 1:47 pm.

### RETURN TO OPEN SESSION

Thomas Miller made a motion, seconded by Hugh Stroth, to return to open session at 2:21 pm. The motion carried.

### APPLICATIONS REVIEW

A motion was made by Sara Santo to approve all CEUs and applications. The motion was seconded by Andrea Brandon, and the motion carried.

### COMPLAINT COMMITTEE REPORT

A motion was made by Thomas Miller to approve the recommendations from the complaints committee. The motion was seconded by Andrea Brandon and the motion carried.

### REPORT ASSIGNMENTS FOR NEXT MEETING

March 12, 2026 – Review the OTCC Rules.

### APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Thomas Miller to approve travel and per diem and was seconded by Hugh Stroth. The motion carried.

### ADJOURNMENT

A motion was made at 2:24 p.m. ET by Thomas Miller to adjourn the meeting and Hugh Stroth seconded the motion. The motion carried and the meeting was adjourned.

*Rhonda Jill Phelps*

KBLot Board Chair